



## Parks and Facilities Labourer (MT I)

Temporary Part-Time (1 year contract)

### The Opportunity

The Town of Grimsby is committed to building a future that welcomes innovative new ideas while protecting and preserving its distinct heritage. It is a place where leaders are committed to sustainability and honouring Grimsby's treasured natural setting. Grimsby has become a sought-after community where residents enjoy waterfront living, historic neighbourhoods, active living, and world class natural amenities. It is conveniently located in the Greater Toronto and Hamilton Area (GTHA) in a region that is home to Niagara wineries, agriculture, cuisine, and internationally recognized attractions.

### The Portfolio

Reporting to the Parks and Facilities Supervisor, the Parks and Facilities Labourer performs numerous general labour functions related to the maintenance and operations of all indoor and outdoor parks and facilities amenities. These can include but are not limited to; parks, sports fields and courts, beaches, community recreation centers and other facilities within the Parks Division scope. This position can also include arena maintenance, assisting the Maintenance operator with the day-to-day maintenance of the facility.

### The Candidate

As a candidate for this position, you hold a Secondary School Diploma and have at least one (1) year of recent, relevant experience in a similar role, particularly with arena operations. You have knowledge and/or some hands-on experience with general maintenance tools (i.e., ice resurfacers, landscaping etc.)

### Working for the Town of Grimsby

The Town of Grimsby offers candidates for this position a competitive employment package that includes an hourly range between **\$23.95 and \$29.14. We are hiring various temporary part time Parks and Facilities Labourers (MT I) for up to one (1) year. These positions will work up to 24 hours per week, with primary shifts scheduled during weekday evenings and weekends.**

The Town of Grimsby is a progressive employer committed to supporting employees' work-life balance while also fulfilling business goals and providing a high-performance work environment. The Town also supports the health and wellness of our employees; a commitment that is demonstrated through free access to Town recreation facilities for employees and flexible working arrangements.

If you are excited by this opportunity, we are excited to hear from you! We invite you to submit your application to [hr@grimsby.ca](mailto:hr@grimsby.ca). Please quote the posting number in the subject line.

A full job description can be found below or visit [www.grimsby.ca](http://www.grimsby.ca) under “Career Opportunities”.

An eligibility list will be established for the duration of a 12-month period.

**Posting #: 54-2025**

*We thank all applicants for their interest, however only those selected for an interview will be contacted.*

*Consistent with our values and corporate culture, the Town of Grimsby is an equal opportunity employer committed to providing an inclusive, barrier-free recruitment and selection experience, and work environment. The Town of Grimsby will accommodate the needs of applicants under the Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment process up to the point of undue hardship. If you require accommodations, please contact Human Resources ([hr@grimsby.ca](mailto:hr@grimsby.ca)) to make appropriate arrangements.*

*The Town of Grimsby may use AI (Artificial Intelligence) in the recruitment process. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.*

*Be advised that the Town of Grimsby's Human Resources department frequently audits resumes of internal and external applicants to validate the accuracy and trustworthiness of information provided. Falsification of information provided at any time throughout the recruitment process may result in disqualification. Internal applicants may be subject to discipline up to and including termination.*



## **JOB POSTING**

### **Parks and Facilities Labourer (MT I)**

Community Services

#### **1. Operations and Maintenance (90%)**

- 1.1 Supports with arena operations and maintenance including but not limited to ice resurfacing and maintenance, making and removing ice, assist in blade changes, equipment inspections and repairs.
- 1.2 Observes and monitors the Peach King Centre to ensure the safety and enjoyment of patrons. Assisting with (fire, sprinkler, elevators, mechanical rooms, compressor rooms & events) addresses any minor issues immediately, reports any concerns to the Supervisor, as appropriate.
- 1.3 Maintains various assigned facilities and equipment for safety and enjoyment of users.
- 1.4 Responsible for janitorial duties including stocking of soaps and toiletries, cleaning of walls, floors and toilets, urinals, mirrors, counter tops, sinks etc.
- 1.5 Performs grass cutting and trimming for all parks, sports fields, municipal buildings, and other green spaces.
- 1.6 Supports in the general maintenance of the outdoor pool, as well as splash pads.
- 1.7 Periodically assists and performs winter maintenance duties such as shoveling of municipal building parking lots, sidewalks, entrances, parks and arenas.
- 1.8 Contributes with gardening maintenance for a variety of parks related assignments including, planting of annuals, perennials, park tree planting and turf maintenance of sports fields and other municipal lands as needed.
- 1.9 Contributes with parks Waste collection and disposal as assigned.
- 1.10 Aids with outdoor rink maintenance, gym equipment maintenance & outdoor events.
- 1.11 Responsible for regular checks during their shifts of Parks, Arena facilities and equipment as assigned by the Supervisor.

#### **2. Customer Service (10%)**

- 2.1 Maintains effective and cooperative communication with public as well as exchanges information on assigned duties and work with other staff members.
- 2.2 Provides customer service while maintaining all municipal parks and facilities including interacting with user groups and members of the public.
- 2.3 Supports reception area occasionally, which could include answering phones, taking messages, taking payments.

#### **3. Other**

- 3.1 Works in a safe manner in accordance with the Occupational Health and Safety Act, associated regulations, other applicable legislation, Town by-laws, policies, procedures, and guidelines.
- 3.2 Other related duties, as assigned.

**The successful candidate will possess the following:**

**Education**

- Secondary School Diploma.

**License, Registration and Training**

- Valid and unrestricted Class “G” Driver’s Licence.
- Police Vulnerable Sector Check (Level 3) or Judicial Matters Check to the satisfaction of the Town.
- Standard First Aid and CPR/AED certification.

**Experience**

- One (1) year of recent related experience.

**Knowledge/Skills/Abilities**

- Basic Computer skills including Word, Excel, and Outlook.
- General knowledge of basic maintenance in facilities and/or parks and open space
- Experience and knowledge of general maintenance tools and equipment
- Demonstrated experience in operating maintenance tools and equipment including turf maintenance machines, ice resurfacers, landscaping and parks maintenance equipment.
- Experience with working as part of a team and working with members of the public.

A combination of education, training, and experience may be considered.