



Youth Room Attendant

The Opportunity

The Town of Grimsby is committed to building a future that welcomes innovative new ideas while protecting and preserving its distinct heritage. It is a place where leaders are committed to sustainability and honouring Grimsby's treasured natural setting. Grimsby has become a sought-after community where residents enjoy waterfront living, historic neighbourhoods, active living, and world class natural amenities. It is conveniently located in the Greater Toronto and Hamilton Area (GTHA) in a region that is home to Niagara wineries, agriculture, cuisine, and internationally recognized attractions.

The Portfolio

Reporting to the Manager of Recreation Services, the Youth Room Attendant is responsible for providing a safe, welcoming, and engaging environment for youth participants within the Youth Room and related recreation spaces. The attendant assists with program delivery, monitors participant activities, promotes positive behaviour, ensures facility rules are followed, and provides excellent customer service to youth, parents, and community members.

The Candidate

As a candidate for this position, you are currently enrolled in a post-secondary program, preferably in Recreation, Child and Youth Care, Education, or a related field. You have experience working with youth in camp, educational, recreational, or community-based settings. You are an enthusiastic and engaging individual with strong interpersonal skills and the ability to create a positive, inclusive environment that encourages active participation and meaningful connections.

Working for the Town of Grimsby

This is a seasonal part-time position working up to 24 hours per week, including weekday evenings and weekends. The Town of Grimsby offers candidates for this position a wage of **\$18.29 per hour**.

How to Apply

If you are excited by this opportunity, we are excited to hear from you! We invite you to submit your application to hr@grimsby.ca by **August 15, 2026, at 4:30 PM**. Please quote the posting number in the subject line. A full job description can be found below.

Posting #: 38-2026

We thank all applicants for their interest, however only those selected for an interview will be contacted.

Consistent with our values and corporate culture, the Town of Grimsby is an equal opportunity employer committed to providing an inclusive, barrier-free recruitment and selection experience, and work environment. The Town of Grimsby will accommodate the needs of applicants under the Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment process up to the point of undue hardship. If you require accommodations, please contact Human Resources (hr@grimsby.ca) to make appropriate arrangements.

The Town of Grimsby may use AI (Artificial Intelligence) in the recruitment process. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

Be advised that the Town of Grimsby's Human Resources department frequently audits resumes of internal and external applicants to validate the accuracy and trustworthiness of information provided. Falsification of information provided at any time throughout the recruitment process may result in disqualification. Internal applicants may be subject to discipline up to and including termination.



JOB POSTING

Youth Room Attendant

Community Services Department

Duties and Responsibilities:

1. Program Support

- Assist with the delivery of youth drop-in programs, special events, and recreational activities.
- Set up and take down equipment, furniture, and program materials.
- Encourage participation and foster an inclusive, positive atmosphere for all youth.
- Support staff with organizing games, activities, tournaments, and special events.
- Monitor participant behaviour and ensure compliance with facility policies and procedures.
- Promote a respectful, safe, and inclusive environment.
- Address minor conflicts and behavioural concerns using appropriate communication and conflict-resolution techniques.
- Report incidents, concerns, and emergencies to supervisory staff.

2. Facility Operations

- Maintain the cleanliness and organization of the Youth Room and associated program spaces.
- Conduct routine inspections of equipment and report maintenance or safety concerns.
- Ensure recreation equipment is used safely and appropriately.
- Assist with inventory control and storage of program supplies.

3. Customer Services

- Welcome participants and provide information regarding programs, activities, and facility services.
- Build positive relationships with youth, families, and community members.
- Respond to inquiries in a professional and courteous manner.
- Promote recreation programs and participation opportunities.

4. Health and Safety

- Follow all health and safety regulations, policies, and procedures.
- Assist in emergency situations according to established protocols.
- Complete incident and accident reports as required.
- Maintain a safe environment for participants and staff.

The successful candidate will possess the following:

Education

- Post-secondary studies in Recreation, Child and Youth Care, Education, Social Services, or a related field are considered an asset.

License, Registration and Training

- Current Standard First Aid and CPR-C.
- Principles of Healthy Child Development, High Five program.
- Police Vulnerable Sector Check (Level 3) to the satisfaction of the Town.

Experience

- Experience working with youth in recreation, camp, educational, or community settings is preferred.
- Experience providing customer service is an asset.

Knowledge/Skills/Abilities

- Strong interpersonal and communication skills.
- Ability to engage and interact positively with youth from diverse backgrounds.
- Ability to work independently and as part of a team.
- Sound judgment and problem-solving skills.
- Ability to handle challenging situations in a calm and professional manner.
- Basic knowledge of recreation programming and youth development principles.

A combination of education, training, and experience may be considered.