

# Heritage Property Grant

## Administration Guidelines



### About the Grant Program

The Heritage Property Grant offers designated heritage property owners with an opportunity to apply for funding for projects that would maintain their heritage buildings. By investing in the Town's local heritage assets, the Town can better support the ongoing maintenance of the buildings that contribute to the character of Grimsby, and preserve these buildings for future generations. This program offers funding for up to 50% of eligible works through small (\$2000.00) and large (\$5000.00) project grants, 4-7 grants will be awarded in 2025.

**Only one grant can be applied for each year, per owner, per property.**



### Program Eligibility

Eligible works include restoration and maintenance projects for properties designated under Part IV & V of the *Ontario Heritage Act*, completed in accordance with best practices. Eligible works include but are not limited to, the following projects, wooden windows/shutter/door repair, porch repair, wooden roof brackets, masonry repairs, painting, and structural upgrades.

Priority will be given to the following:

1. Structural & Safety Upgrades
2. Sustainable upgrades to protected attributes
3. Work being completed on properties owned by non-for-profit organizations.



# How to submit your Grant Application

Completed Property Grant Application Forms, project quotes, and supporting documents must be submitted in person, via email to **heritage@grimsby.ca**, or via mail addressed to Heritage Planning at Town Hall - 160 Livingston Ave. Grimsby, ON L3M 0J5, by **4:30pm on October 24, 2025**. If you require support to fill out the Heritage Property Grant Application Form, contact staff at **heritage@grimsby.ca**.

## What is considered a Complete Application?

Applications must include:

- a Minimum of 2 quotes outlining the estimated costs of the proposed works
- Application Form
- Items listed within the Application Form Checklist (i.e., plans, drawings, photos, supporting studies)

## How are grants selected?

Staff will review applications and deem them complete in accordance with the application form checklist. Complete applications will then be reviewed by the Heritage Property Grant Selection Committee against the established eligibility criteria. The Selection Committee will then provide their recommendation to Heritage Committee and Council for their consideration.

## Next Steps

After an application has been approved by Council, Town staff will work with the successful applicants to obtain quotes and undertake the related heritage conservation work. Upon completion of the related heritage conservation work, Town staff will commence the process to close the grant and release funding.

Requirements to close out Grant:

- Final Site Visit
- After Photos
- Invoices

For more information contact heritage staff at **heritage@grimsby.ca** or call **905-945-9634**

