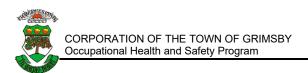


Title:	Contractor Safety - Pre-Commencement Checklist		
Document #:	CO-GEN-OHS-FRM-010-002	Revision Number:	2

> This form is to be reviewed as part of a health and safety pre-commencement meeting between the Town of Grimsby and the contractor prior to completing work for the Town. This form is to be completed by a Town of Grimsby representative.

Contractor / Company Name:	
Name of Representative:	
Representative's Job Title:	
File Number/Tender/Bid #:	
Description of work/project:	

Subject / Topic		ewed	Comments
		N/A	Comments
Contractor Health & Safety Program Summary Form			
> Review Contractor Health & Safety Program Summary Checklist form completed by contractor.			
2. Town of Grimsby Occupational Health and Safety Program			
Provide and review Grimsby's procedures and/or training programs if required to supplement the contractor's health and safety program.			
3. Contractor's Health and Safety Documents and Insurance			
WSIB Clearance Certificate to be provided by contractor and reviewed.			
MOL Notice of Project to be provided by contractor and reviewed.			
Traffic Control Plan(s) to be provided by contractor and reviewed.			
General Liability Insurance to be provided by the contractor and reviewed.			
4. Contractor Safety Infractions			
Review Contractor Notice of Safety Infraction form.			
Review Contractor Safety Infractions - Follow-Up Guidelines document.			



	Subject / Topic		ewed	Comments
	Subject / Topic	Yes N/A		
5.	Worksite Requirements (Contractor)			
	- Contractor will:			
	Maintain Safety Data Sheets for any hazardous products brought on site.			
	Remove hazardous products from the worksite upon completion of the work.			
	> Follow the requirements of the Town's Asbestos Management Program document.			
	Complete the asbestos Contractor Notification and Acknowledgement form.			
	➤ Keep the worksite and work area clean and free of slip, trip and fall hazards, where practicable.			
	Provide warning signs / barricades when hazards to employees or the public are present.			
	Follow fire safety precautions as documented in the Hot Work Permit - General form.			
	➤ Not use and/or operate any Town of Grimsby tools or equipment.			
6.	Worksite Requirements (Town of Grimsby)			
	- Town of Grimsby:			
	> Will provide copies of asbestos assessments or designated substances surveys to Contractor.			
	Worksite representatives may review worksite and bring issues to Contractor's attention.			
	> Worksite representatives or JHSC members may investigate serious incidents involving Contractor.			
7.	Other Health and Safety Requirements			
	- Any other specific health and safety requirements identified by the Town or the Contractor:			
	> Other (Describe):			
	> Other (Describe):			
	> Other (Describe):			
	➤ Other (Describe):			

Acknowledgeme	nts:
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Town of Grimsby ———	Name and Title	Signature	Date
Contract Administrator ———	Name and Title	Signature	Date
Contractor ———	Name and Title	Signature	 Date

> A copy of this completed/signed form will be included in the contractor documents for the works and/or will be provided to each of the parties involved.