

THE CORPORATION OF THE TOWN OF GRIMSBY

BY-LAW NO. 25-53

A BY-LAW TO ESTABLISH A SYSTEM FOR ADMINISTRATIVE PENALTIES

Whereas sections 8, 9, and 11 of the *Municipal Act, 2001*, S.O. 2001, c.25 authorize the Corporation of the Town of Grimsby to pass by-laws necessary or desirable for municipal purposes;

And whereas section 102.1 of the *Municipal Act, 2001* provides that a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with any by-laws respecting the parking, standing or stopping of vehicles;

And whereas section 434.1 of the *Municipal Act, 2001* provides that a municipality may require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

And whereas section 15.4.1 of the *Building Code Act, 1992*, S.O. 1992, c. 23 provides that a municipality may require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with an order of an officer authorized under 15.2(2) as deemed confirmed or modified by the property standards committee or a judge under section 15.3;

And whereas pursuant to section 391 of the *Municipal Act, 2001*, S.O. 2001, c.25, a municipality may pass by-laws imposing fees or charges for costs payable to it for services or activities, and services or activities provided or done by or on behalf of the municipality;

And whereas section 434.1 (2) of the *Municipal Act, 2001*, S.O. 2001, c.25 provides that the purpose of a system of administrative penalties established by a municipality under this section shall be to assist the municipality in promoting compliance with its By-laws;

And whereas section 434.2 (1) of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that an administrative penalty imposed by a municipality on a person under section 434.1 constitutes a debt of the person to the municipality;

And whereas the Council for the Town of Grimsby considers it desirable and necessary to provide for a system of administrative penalties and administrative fees for the designated by-laws, or portions of the designated By-laws;

Now therefore the Council of the Corporation of the Town of Grimsby hereby enacts as follows:

1.0 SHORT TITLE

1.1 This By-law may be known as the "AMPS By-law".

2.0 DEFINITIONS

"**Administrative Fee**" means any fee specified in the Towns Fees and Charges By-law No. 23-24, as amended, and may be amended by Council from time to time;

"Administrative Penalty" means an Administrative Penalty or specified in this By-law and listed in Schedule "A" or "B" to this By-law for a contravention of a Designated By-law;

"AMPS" means Administrative Monetary Penalty System;

"Council" means the elected Council of the Town;

"Day" means any calendar day;

"Designated By-law" means a By-law or part of a By-law that is designated under this or any other By-law, as a By-law or part of a By-law to which this By-law applies and is listed in Schedules "A" or "B" to this By-law;

"Director" means the department head responsible for Town municipal law enforcement or his or her designate.

"Electronic Mail" shall refer to email, and the two terms shall be used interchangeably;

"Electronic Review" means a review conducted under this By-law which is held by a form of electronic technology allowing persons to hear and/or see one another, and includes hearings conducted by video conference;

"Electronic Recording" means the action of recording sound and/or video by electronic means capable of subsequent reproduction or broadcast;

"Extenuating Circumstances" means a special or specified circumstance, including such types of Extenuating Circumstances established by the Director, that partially or fully exempts a person from performance of a legal obligation so as to avoid an unreasonable or disproportionate burden or obstacle, and includes Financial Hardship;

"Financial Hardship" means significant difficulty or expense and focuses on the resources and circumstances of the Person owing an Administrative Penalty, including Administrative Fees, in relationship to the cost or difficulty of paying the Administrative Penalty or any Administrative Fee;

"Hearing Non-Appearence Fee" means an administrative fee from time to time established by Council in respect of a Person's failure to appear at the time and place scheduled for a hearing review before a Hearing Officer;

"Hearing Decision" means a notice that contains the decision of a Hearing Officer;

"Hearing Officer" means an individual or corporation appointed by Council for the purpose of considering appeals of Administrative Penalties and carrying out any other duties in accordance with this By-law;

"Holiday" means a Saturday, a Sunday or any statutory holiday in the Province of Ontario;

"Late Payment Fee" means an Administrative Fee from time to time established by Council in respect of a Person's failure to pay an Administrative Penalty by the date on which it is due and payable;

"MTO Search Fee" means an Administrative Fee from time to time established by Council in respect of searching the records of the Ontario Ministry of Transportation;

"NSF fee" means an Administrative Fee from time to time established by Council in relation to a payment being returned when there are insufficient funds available in the account on which the instrument was drawn;

"Officer" has the same meaning as "provincial offences officer" under the Provincial Offences Act, R.S.O. 1990, c. P.33, including a municipal law enforcement officer, and any individual appointed under the authority of a Town by-law to enforce a Designated By-law;

"Penalty Notice" means a notice given pursuant to section 4.0 of this By-law;

"Penalty Notice Date" means the date on which the Penalty Notice was issued;

"Penalty Notice Number" means the unique identifying number associated with a particular a Penalty Notice;

"Person" includes an individual, corporation, partnership or limited partnership and their authorized representative;

"Screening Non-Appearance Fee" means an Administrative Fee from time to time established by Council in respect of a Person's failure to appear at the time and place scheduled for a review by a Screening Officer;

"Screening Decision" means a notice which contains the decision of a Screening Officer;

"Screening Officer" means each screening officer from time to time appointed pursuant to Town of Grimsby By-law No. 21-43.

"Town" means the Corporation of the Town of Grimsby.

3.0 APPLICATION

3.1 This By-law shall apply to Designated By-laws.

3.2 The Designated By-laws listed in Schedule "B" to this By-law shall be designated for the purposes of O. Reg. 333/07.

3.2 This By-law shall be administered and enforced by the Director. The Director shall have the authority to establish any practices, policies and/or procedures necessary to implement this By-law and may amend such practices, policies and procedures from time to time as the Director deems necessary.

3.3 The Director shall have the authority to prescribe all forms and notices, including the Penalty Notice, necessary to implement this By-law and may

amend such forms and notices from time to time as the Director deems necessary.

3.4 Any time limit provided for in this By-law that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.

3.5 Screening Officers conducting a review under this By-law and Hearing Officers conducting an appeal under this By-law do not have jurisdiction to consider any question relating to the validity of a statute, regulation or By-law, including but not limited to the constitutional applicability or operability of any statute, regulation or By-law.

3.6 No Person shall attempt, directly or indirectly, to influence the decision of a Screening Officer or Hearing Officer respecting the determination of an issue in a review or hearing that is, or will be, pending before the Screening Officer or Hearing Officer, except:

- a) a Person who is entitled to be heard in the review or a hearing, or that Person's authorized representative; and
- b) only by that Person or the Person's authorized representative during the review or hearing in which the issue arises.

3.7 Section 3.6 does not prevent a Screening Officer or Hearing Officer from seeking and receiving legal advice.

4.0 PENALTY NOTICE

4.1 Every Person who contravenes a provision of a Designated By-law shall be liable, upon issuance of a Penalty Notice, to pay an Administrative Penalty in an amount specified by the Designated By-law, for each Day or part of a Day on which the contravention occurs or continues.

4.2 An Officer who has reason to believe that a Person has contravened any provision of a Designated By-law may issue a Penalty Notice to that Person.

4.3 A Penalty Notice shall be in the form prescribed by the Director and shall include the following information:

- a) the date of the contravention;
- b) the date of issuance of the Penalty Notice;
- c) a reference number that is unique to the Penalty Notice;
- d) particulars of the contravention;
- e) the amount of the Administrative Penalty;
- f) the name and identification number of the Officer issuing the Penalty Notice;
- g) information respecting the process by which the Person may pay the Administrative Penalty or request a review of the Administrative Penalty; and
- h) a statement that the Administrative Penalty, unless cancelled or reduced as a result of the review or appeal processes, constitutes a debt to the Town.

4.4 A Penalty Notice shall constitute a certified statement of an Officer, and any document indicating the manner of service of the Penalty Notice shall constitute a certified statement of an Officer.

4.5 An Administrative Penalty is due and payable upon effective service of the Penalty Notice, unless otherwise indicated in a Screening Decision, a

Hearing Decision, or any decision regarding a request for an extension of time to pay.

4.6 A Person who has been issued a Penalty Notice shall, within fifteen (15) Days of the Penalty Notice's date of issuance:

- a) pay the Administrative Penalty;
- b) request the Administrative Penalty be reviewed by a Screening Officer in accordance with section 5.1;
- c) request an extension of time to pay the Administrative Penalty in accordance with section 4.5; or
- d) request an extension of time to request a review by a Screening Officer in accordance with section 4.5.

4.7 A Person's request referred to in section 4.6 (c) or (d) must be exercised by giving the Town written notice of the request that includes:

- a) the Penalty Notice number;
- b) the date of issuance of the Penalty Notice;
- c) the Person's name and signature;
- d) the Person's mailing address and, if applicable, email address;
- e) In the case of a request referred to in section 4.6 (c), the reasons, if any, why an extension of time to pay the Administrative Penalty is required; and
- f) In the case of a request referred to in section 4.6 (d), the reasons, if any, why an extension of time to request a review is required.

4.8 If a Person who has been issued a Penalty Notice has not acted in accordance with section 4.6, then:

- a) they are deemed to have waived their right to request a review;
- b) The Administrative Penalty shall be deemed to be confirmed on the sixteenth (16th) Day following the Penalty Notice's date of issuance;
- c) The Administrative Penalty shall be subject to a Late Payment Fee;
- d) The Person shall be notified of the outstanding Administrative Penalty and associated Administrative Fee(s); and
- e) The Administrative Penalty shall not be subject to any further review or appeal, including a review or appeal to any court.

4.9 In addition to section 4.6, any Person who is served a Penalty Notice related to a Designated By-law listed in Schedule "B" and does not exercise their options in accordance with section 4.6, shall:

- a) pay an MTO Search Fee; and
- b) be given thirty (30) Days to pay the Administrative Penalty and associated Administrative Fee(s) from the date of issuance of the Administrative Penalty.

4.10 When any Person fails to pay the Administrative Penalty and any associated Administrative Fee(s) in accordance with section 4.7, the Town may notify the Registrar of Motor Vehicles of the default in accordance with O. Reg. 333/07.

4.11 If a Person who has been issued a Penalty Notice has requested an extension of time to pay the Administrative Penalty in accordance with section 4.6 (c) and 4.7, then:

- a) they are deemed to have waived their right to request a review;
- b) the Administrative Penalty is payable no later than the date as determined by the Screening Officer, or, if the request for extension is denied, the Administrative Penalty and any applicable Administrative Fee(s) are deemed to be confirmed on the date of the denial and shall be paid within 15 days of such decision; and
- c) the Administrative Penalty is not subject to any further review or appeal, including a review or appeal to any court.

4.12 If a Person who has been issued a Penalty Notice has requested an extension of time to request the Administrative Penalty be reviewed in accordance with section 4.6 and 4.7, then:

- a) The request for review must be received no later than the date as determined by the Screening Officer; or
- b) If the request for extension is denied, the Administrative Penalty and any applicable Administrative Fee(s) are deemed to be confirmed on the date of the denial and shall be paid within 15 days of such decision; and
- c) The Administrative Penalty is not subject to any further review or appeal, including a review or appeal to any court.

5.0 REVIEW BY A SCREENING OFFICER

5.1 A Person's right to request a screening review of the Administrative Penalty is exercised by:

- a) submitting the appropriate form available at the Town's website as set out in the Penalty Notice within the applicable time period for doing so; or
- b) attending in-person at the location listed in the Penalty Notice to submit the appropriate form to Town staff within the applicable time period for doing so.

5.2 Any documents that the Person intends to rely on at the screening review must be submitted via e-mail to mle@grimsby.ca or in-person at Town Hall prior to the scheduled review. All submitted documents, and the Penalty Notice being reviewed, must be compiled into one (1) package and distributed to the Screening Officer, Director, and the Person and their authorized representative, if applicable, for review prior to the screening review. No new material is permitted to be introduced at the screening review. Should any documentation be requested for reference purposes (e.g. applicable by-law information, etc.), it must be requested prior to the screening review.

5.3 The only individuals permitted to be present during the course of the screening review are the Screening Officer, the Person, their authorized representative, if applicable, the Director and any individuals that the Director requires, designated Town staff members and, where applicable, a Person designated to provide assistance and support for Persons with disabilities under the *Accessibility for Ontarians with Disabilities Act, 2005*, S.O. 2005, c.11, or any other applicable legislation. Any such Person present will not be allowed to participate in the screening review without the permission of the Screening Officer.

5.4 At the conclusion of a screening review, the Screening Officer may do any of the following things if, in the Screening Officer's opinion, doing so

would maintain the general intent and purpose of the Designated By-law which has been contravened:

- a) confirm the Administrative Penalty;
- b) cancel the Administrative Penalty;
- c) reduce the Administrative Penalty; or
- d) extend the time for payment of the Administrative Penalty, where the Screening Officer is satisfied that an extension of time for payment is necessary to relieve Financial Hardship.

5.5 After considering a request for an extension of time referred to in section 4.6, a Screening Officer may decide to:

- a) grant an extension of time to pay, if the Person demonstrates, on a balance of probabilities, the existence of Extenuating Circumstances that prevent the Person from making the payment in accordance with section 4.6;
- b) deny an extension of time to pay;
- c) grant an extension of time to request a review, if the Person demonstrates, on a balance of probabilities, the existence of Extenuating Circumstances that prevented the Person from requesting the review in accordance with section 4.6; or
- d) deny an extension of time to request a review.

5.6 The Screening Officer may request, consider and rely on such information from a Person, Officer, or Town staff member as the Screening Officer considers relevant to a screening review, request to extend the time to pay, or a request to extend the time to request a review.

5.7 The decision of a Screening Officer will be communicated orally at the conclusion of the screening review, and a written Screening Decision will be provided to the Person, and their authorized representative, if applicable, in accordance with section 7.0 as soon as practicable after the screening review.

5.8 Where a Person fails to attend at the time and place scheduled for a screening review of the Administrative Penalty:

- a) the Person shall be deemed to have abandoned the request for a screening review of the Administrative Penalty;
- b) a Screening Non-Appearance Fee shall be added to the Administrative Penalty; and
- c) the Administrative Penalty as set out in the Penalty Notice shall be deemed to be confirmed fifteen (15) days after the Penalty Notice Date and is not subject to any further review or appeal, including any review or appeal by any court of competent jurisdiction.

5.9 The screening review may be held electronically, in accordance with section 9.0

6.0 REVIEW BY A HEARING OFFICER

6.1 A Person may request a review of a Screening Decision by a Hearing Officer and shall do so within fifteen (15) days of the issuance of the Screening Decision by:

- a) submitting the appropriate form available at the Town's website as set out in the Screening Decision; or
- b) attending in-person at the location listed in the Screening Decision to submit the appropriate form to Town staff.

6.2 If a Person has not requested a hearing within fifteen (15) days of the issuance of the Screening Decision:

- a) the Person shall be deemed to have waived the right to request a review of the Screening Decision;
- b) the Screening Decision and the Administrative Penalty, including any Administrative Fees, as confirmed or modified by the Screening Decision, shall be deemed to be confirmed; and
- c) the Screening Decision and the Administrative Penalty, including any Administrative Fees, as confirmed or modified by the Screening Decision, shall not be subject to any further review or appeal including a review or appeal by a court of competent jurisdiction.

6.3 Any documents that the Person intends to rely on at the hearing review must be submitted via e-mail to mle@grimsby.ca or in person at Town Hall prior to the scheduled hearing review. All submitted documents, including the Penalty Notice and the Screening Decision being reviewed must be compiled into one (1) package and distributed to the Hearing Officer, Director, and the Person and their authorized representative, if applicable, for review prior to the hearing review. No new material is permitted to be introduced at the hearing review. Should any documentation be requested for reference purposes (e.g. applicable by-law information, etc.), it must be requested prior to the hearing review.

6.4 The only individuals permitted to participate during the course of the hearing review are the Hearing Officer, the Person, their authorized representative, if applicable, the Director and any individuals that the Director requires, designated Town staff members and, where applicable, a Person designated to provide assistance and support for Persons with disabilities under the *Accessibility for Ontarians with Disabilities Act, 2005*, S.O. 2005, c.11, or any other applicable legislation. Any such Person present will not be allowed to participate in the hearing review without the permission of the Hearing Officer.

6.5 A Hearing Officer shall not make any decision respecting a review of a Screening Decision unless the Hearing Officer has given the Person and the Town an opportunity to be heard at the time and place scheduled for the hearing review.

6.6 The Hearing Officer may request, consider and rely on such information from a Person, Officer, or Town staff member as the Hearing Officer considers relevant to considering the hearing review.

6.7 After considering a hearing review, including hearing from the parties, a Hearing Officer may do any of the following things if, in the Hearing Officer's opinion, doing so would maintain the general intent and purpose of the Designated By-law which has been contravened:

- a) confirm the Administrative Penalty;
- b) cancel the Administrative Penalty;
- c) reduce the Administrative Penalty; or
- d) extend the time for payment of the Administrative Penalty, where the Hearing Officer is satisfied that an extension of time for payment is necessary to relieve Financial Hardship.

6.8 The decision of a Screening Officer will be communicated orally at the conclusion of the hearing review, and a written Hearing Decision will be provided to the Person, and their authorized representative, if applicable, in accordance with section 7.0 as soon as practicable after the hearing review.

6.9 Any decision by a Hearing Officer is final, and is not subject to further review or appeal, including review or appeal by a court of competent jurisdiction.

6.10 All hearing reviews conducted by the Hearing Officer shall be in accordance with the *Statutory Powers Procedure Act, R.S.O. 1990, c. S.22*.

6.11 The hearing review may be held electronically, in accordance with section 9.0.

6.12 Where a Person fails to attend at the time and place scheduled for a hearing review by the Hearing Officer:

- a) the Person shall be deemed to have abandoned the request for a hearing review of the Screening Decision;
- b) the Screening Decision and the Administrative Penalty, including any Administrative Fees, as confirmed or modified by the Screening Decision, shall be deemed to be final and are not subject to any further review or appeal, including a review or appeal by a court of competent jurisdiction;
- c) the Administrative Penalty, including any Administrative Fees, as confirmed or modified by the Screening Decision, is deemed to be confirmed on the date the Screening Decision was served on the Person; and
- d) a Hearing Non-Appearance Fee shall be added to the Administrative Penalty.

7.0 SERVICE OF DOCUMENTS

7.1 Service of any document or notice, including a Penalty Notice, under this By-law may be given in writing in any of the following methods:

- a) by personal delivery or posting at the Person's last known address, in which case service is effective on the same day the notice is delivered or posted;
- b) by registered or regular mail to the Person's last known address, in which case service is effective five (5) days after a copy is sent; or
- c) by sending a copy by e-mail to the Person's last known email address, in which case service is effective on the same day the e-mail is sent, unless it is sent after 4:00 P.M., in which case service shall be deemed to be effective the following Day at 8:00 AM.

7.2 For the purposes of section 7.1, a Person's last known address or e-mail address may include an address or e-mail provided by the Person to the Town as may be required by any form, practice or policy developed by the Town.

7.3 In addition to the service of documents provided for under section 7.1, an Officer may serve a Penalty Notice for a contravention of a Designated By-law listed in Schedule "B" to this By-law by:

- a) affixing the Penalty Notice to the vehicle in a conspicuous place; or
- b) giving it personally to the Person who, in the opinion of the Officer, appears to have care or control of the vehicle at the time of the contravention.

7.4 Service under section 7.3 shall be deemed to be effective at the time the Penalty Notice is so affixed to the vehicle or given to the Person.

8.0 FINANCIAL ADMINISTRATION

8.1 An Administrative Penalty, including any Administrative Fee, that is confirmed is due and payable and constitutes a debt to the Town owed by the Person to whom the Penalty Notice was given.

8.2 Where a Person provides payment for any Administrative Penalty or Administrative Fee, if the instrument from which payment was drawn has insufficient funds, the Person shall pay to the Town an NSF Fee.

8.3 No Officer may accept payment in respect of an Administrative Penalty.

8.4 If a Person's Administrative Penalty is paid, then:

- a) They are deemed to have waived their right to request a screening review and a hearing review; and
- b) The Administrative Penalty is not subject to any further review or appeal, including a review or appeal to any court.

8.5 Where an Administrative Penalty or any Administrative Fee(s) respecting that Administrative Penalty are not paid within fifteen (15) Days after the date that they become due and payable, each Person to whom the Penalty Notice was given shall pay to the Town a Late Payment Fee.

8.6 Where an Administrative Penalty and Administrative Fee(s) respecting the Administrative Penalty are not paid within sixty (60) Days after the date that they become due and payable, the treasurer of the municipality may add the Administrative Penalty and Administrative Fee(s) to the tax roll for any property in the local municipality for which all of the owners are responsible for paying the Administrative Penalty and Administrative Fee(s), and collect it in the same manner as municipal taxes.

9.0 RULES FOR ELECTRONIC REVIEWS

9.1 Where an Electronic Review is conducted, video and/or audio must be enabled at all times by all participants during the review.

9.2 No Person shall make or attempt to make an Electronic Recording of a review unless consent of all participants is given and authorization of either the Screening Officer or Hearing Officer, as applicable, is obtained, save and except for the purpose of the Town's administration of the review and recording of minutes of the review by the Hearing Officer or the Screening Officer, as applicable, and designated Town staff.

10.0 GENERAL PROVISIONS

10.1 In this By-law, unless the contrary intention is indicated, words used in singular shall include the plural and words used in the male gender shall include the female gender and vice versa.

10.2 The word "and" is an inclusive conjunction, the use of which indicates that all items or phrases in that subsection, article, or list in which it appears are permitted or required as the case may be. The word "or" is an alternate conjunction, the use of which indicates that alternate or optional items or phrases in the subsection, article or list in which it appears are permitted or required, as the case may be; however, notwithstanding the foregoing, where the context permits, the word "or" may also be an inclusive conjunction having the same meaning as the word "and".

10.3 The schedules attached to this By-law form part of this By-law.

10.4 If any or part of a provision of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative on particular circumstances, the balance of this By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

10.5 Any reference to legislation in this By-law includes the legislation referred to and its amendments as well as any subsequent legislation which may replace the legislation referred to, and its amendments thereto.

10.6 Every Person is guilty of an offence under the *Municipal Act, 2001* who:

- a) contravenes section 9.2;
- b) makes, participates in, assents to or acquiesces in the provision of an assertion of fact in a statement, document or form under this By-law or before a Screening Officer or Hearing Officer knowing that the assertion is false or misleading;
- c) hinders or obstructs or attempts to hinder or obstruct any person exercising a power or performing a duty under this By-law; or
- d) Is a director or officer of a corporation and knowingly concurs with actions taken by or on behalf of the corporation in relation to an offence described subsections 10.6 b) or c),

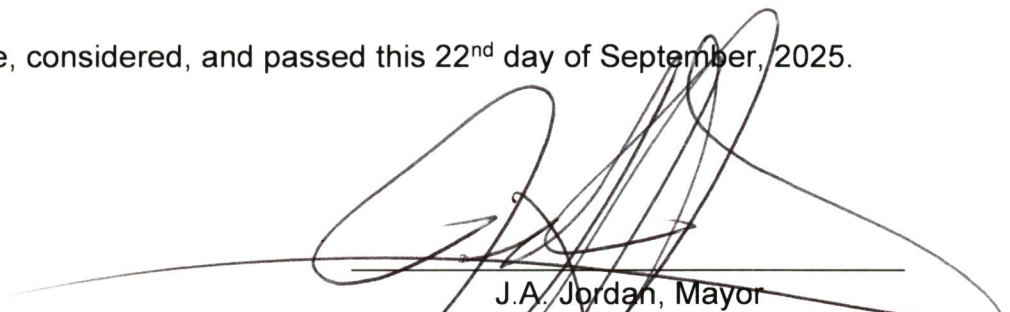
10.7 Every Person who is guilty of an offence described in Section 10.6 is on conviction liable to a minimum fine of no less than \$500.00 and a maximum fine of no more than \$100,000.00.

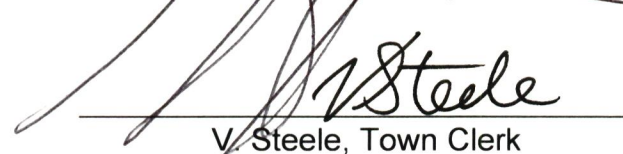
11.0 COMING INTO FORCE

11.1 By-law 18-86 is hereby repealed on the passing of this By-law.

11.2 This By-law comes into force on the date it is passed.

Read a first time, considered, and passed this 22nd day of September, 2025.


J.A. Jordan, Mayor


V. Steele, Town Clerk

SCHEDULE “A”
DESIGNATED BY-LAW PROVISIONS

1.0 DESIGNATED BY-LAW PROVISIONS - CLEAN YARDS BY-LAW
NO. 21-70

- 1.0** Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.1** Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.2** Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 1.3** Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) or contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.4** Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
3.1	Fail to clear/keep land free from refuse	\$250	\$500	\$1000
3.2	Fail to keep accessory structure clean and free from health or safety hazard	\$500	\$1000	\$2000
3.3	Fail to keep/clear adjacent highway, sidewalk, and boulevard from refuse	\$250	\$500	\$1000
3.5	Deposit refuse onto land without consent	\$500	\$1000	\$2000
3.8 (a)	Fail to keep refuse in approved container	\$250	\$500	\$1000

3.8 (b)	Fail to keep refuse container in approved location	\$250	\$500	\$1000
4.1	Fail to keep exterior walls in good repair	\$300	\$600	\$1200
4.2	Fail to keep exterior walls protected to prevent deterioration	\$300	\$600	\$1200
4.3	Fail to replace/repair glass on an exterior door or window	\$300	\$600	\$1200
4.4	Fail to clear/keep graffiti or other unsightly marking from buildings or structures	\$250	\$500	\$1000
4.5	Permit exterior light to travel onto adjacent lands	\$250	\$500	\$1000
4.5	Permit exterior light to confuse or distract person driving on a highway	\$500	\$1000	\$2000
5.1	Fail to keep land clear and free from derelict vehicles	\$300	\$600	\$1200
6.1	Fail to keep grass and/or weeds under 15CM (6IN)	\$250	\$500	\$1000
6.2	Fail to keep land free and clear of weeds	\$200	\$400	\$800
6.3 (a)	Fail to keep land free and clear of tree or other natural growth that creates unsafe conditions	\$300	\$600	\$1200
6.3 (b)	Fail to keep land clear and free from pests	\$250	\$500	\$1000
6.4	Fail to keep land free and clear from trees or shrubs that interfere with the public right of way	\$300	\$600	\$1200
7.1	Fail to keep land free and clear of standing water	\$250	\$500	\$1000
7.2	Fail to keep land free and clear of containers that may create standing water	\$250	\$500	\$1000
7.3	Fail to keep land free and clear of water feature that creates standing	\$250	\$500	\$1000

	water and remains in good repair			
7.4	Fail to keep land free and clear from an excavation causing standing water	\$250	\$500	\$1000
7.5	Fail to discharge sump pump water 1.22M (4FT) from the building face	\$250	\$500	\$1000
7.5	Allow sump pump water to discharge into interior side yard	\$250	\$500	\$1000
7.6	Fail to discharge downspout water 1.22M (4FT) from the building face	\$250	\$500	\$1000
7.6	Allow downspout to discharge into interior side yard	\$250	\$500	\$1000
7.7	Discharge water from sump pump or downspout within 3M (10 FT) of an adjoining property	\$250	\$500	\$1000
7.10	Obstruct water course on land	\$300	\$600	\$1200
8.1 (a)	Fail to keep areas used for parking or vehicle traffic in good repair	\$300	\$600	\$1200
8.1 (b)	Fail to maintain parking and vehicle area with suitable surface	\$300	\$600	\$1200
8.2	Park or store vehicle/ trailer on unapproved surface	\$400	\$800	\$1600
8.3	Fail to keep steps, walkways, or driveways maintained to afford safe passage	\$500	\$1000	\$2000
9.1	Fail to keep vacant building boarded up and with an appropriate covering of paint	\$500	\$1000	\$2000
10.1	Fail to keep well, cistern, cesspool, privy, vault, pit, or excavation free from access	\$500	\$1000	\$2000
11.2	Fail to keep land free from oversized compost heap or containers	\$250	\$500	\$1000

11.3	Fail to keep compost heap in the rear yard	\$250	\$500	\$1000
11.4	Keep compost heap within 1.22M (4 FT) from an abutting property line	\$250	\$500	\$1000
12.3	Fail to identify	\$500	\$1000	\$2000
13.1	Fail to comply with an Order	\$750	\$1500	\$3000
13.2	Obstruct Officer or agent	\$500	\$1000	\$2000

2.0 **DESIGNATED BY-LAW PROVISIONS - PUBLIC NUISANCE BY-LAW NO. 11-21**

- 2.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 2.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 2.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 2.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 2.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
2 (a)	Urine in public place	\$250	\$500	\$1000
2 (a)	Defecate in public place	\$500	\$1000	\$2000
2 (a)	Vomit in public place	\$150	\$300	\$600
2 (a)	Spit in public space	\$150	\$300	\$600
2 (b)	Cause or attempt to knock over a mailbox	\$250	\$500	\$1000
2 (b)	Cause or attempt to knock over a newspaper box	\$250	\$500	\$1000
2 (b)	Cause or attempt to knock over a bench	\$250	\$500	\$1000
2 (b)	Cause or attempt to knock over a fence	\$250	\$500	\$1000
2 (b)	Cause or attempt to knock over a blue box	\$250	\$500	\$1000

2 (b)	Cause or attempt to knock over a garbage container	\$250	\$500	\$1000
2 (b)	Cause or attempt to knock over a structure or object in a public place	\$250	\$500	\$1000
2 (c)	Loiter in public place	\$150	\$300	\$600
2 (d)	Fight in public space	\$200	\$400	\$800
2 (e)	Mark or apply graffiti on any public place or private property.	\$250	\$500	\$1000
2 (f)	Leave, throw or deposit any bottles, glass, or other materials on public or private property.	\$250	\$500	\$1000
2 (g)	Owner or occupant of premises serving alcohol with large or garage doors cause or permit doors to remain open after 11 p.m.	\$250	\$500	\$1000
2 (h)	Fail to identify	\$500	\$1000	\$2000

3.0 **DESIGNATED BY-LAW PROVISIONS - NOISE BY-LAW NO. 11-22**

- 3.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 3.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 3.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 3.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> Designated Provisions	<u>COLUMN 2</u> Short Form Wording	<u>COLUMN 3</u> Administrative Penalty Tier 1	<u>COLUMN 4</u> Administrative Penalty Tier 2	<u>COLUMN 5</u> Administrative Penalty Tier 3
Part I, 1	Cause or permit noise from a bell, horn, siren or other warning device on a motor vehicle	\$250	\$500	\$1000
Part I, 2	Cause or permit noise likely to disturb the inhabitants	\$250	\$500	\$1000
Part II, 1 (a)	Cause or permit the racing of motorized vehicles during prohibited hours	\$250	\$500	\$1000
Part II, 1 (b)	Cause or permit yelling, shouting, or singing that disturbs any person in a dwelling during prohibited hours	\$250	\$500	\$1000
Part II, 1 (c)	Cause or permit noise from	\$350	\$700	\$1400

	construction during prohibited hours			
Part II, 1 (d)	Cause or permit noise from any tool for domestic purposes during prohibited hours	\$250	\$500	\$1000
Part II, 1 (e)	Cause or permit noise from auditory signaling device during prohibited hours	\$250	\$500	\$1000

4.0 **DESIGNATED BY-LAW PROVISIONS - SWIMMING POOL ENCLOSURE BY-LAW NO. 08-59**

- 4.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 4.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 4.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 4.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 4.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
3	Cause or permit water to be placed in a swimming pool not enclosed	\$500	\$1000	\$2000
4	Cause or permit to excavate or erect a swimming pool without a permit	\$250	\$500	\$1000
9	Fail to construct a swimming pool enclosure approved by the Chief building Official	\$350	\$700	\$1400
14	Fail to construct a gate as a part of swimming pool enclosure approved by the Chief building Official	\$350	\$700	\$1400

16 (1)	Connect without backflow prevention	\$250	\$500	\$1000
16 (2)	Discharge overflow or drainage to prohibited area	\$250	\$500	\$1000
18 (1)	Cause or permit water to be placed into a swimming pool prior to final inspection	\$250	\$500	\$1000
18 (2)	Cause or permit water to be placed into a seasonal swimming pool prior to final inspection	\$250	\$500	\$1000
19 (1)	Fail to enclose swimming pool while under construction	\$500	\$1000	\$2000
20 (1)	Fail to maintain swimming pool enclosure	\$350	\$700	\$1400
20 (2)	Cause or permit water to be placed into unsecured swimming pool	\$250	\$500	\$1000

5.0 **DESIGNATED BY-LAW PROVISIONS - SIGN BY-LAW NO. 97-45**

- 5.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 5.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 5.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 5.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 5.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
2.3	Cause or permit to erect, relocate, possess, place, or alter a sign without a permit	\$500	\$1000	\$2000
3.1	Fail to state owner information on sign	\$150	\$300	\$600
3.2	Fail to construct a sign approved by the Chief building Official	\$350	\$700	\$1400
3.5	Cause or permit to attach a revolving beacon to a sign	\$250	\$500	\$1000
3.6	Cause or permit a sign to interfere with a traffic signal	\$250	\$500	\$1000
3.7	Cause or permit a sign to obstruct the vision of	\$250	\$500	\$1000

	pedestrian or vehicle traffic			
3.8	Cause or permit third party advertising sign	\$250	\$500	\$1000
3.9	Cause or permit sign to be placed in a required parking space	\$250	\$500	\$1000
5.2	Cause or permit to erect, relocate, possess, or place a real estate sign that is oversized	\$250	\$500	\$1000

6.0 **DESIGNATED BY-LAW PROVISIONS - PROPERTY**
STANDARDS BY-LAW NO. 15-17

- 6.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 6.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 6.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for the first (1st) contravention of the designated provision listed in Column 1.
- 6.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 6.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd), or greater, contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated</u> <u>Provisions</u>	<u>COLUMN 2</u> <u>Short Form</u> <u>Wording</u>	<u>COLUMN 3</u> <u>Administrative</u> <u>Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative</u> <u>Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative</u> <u>Penalty Tier 3</u>
7.3	Fail to comply with an Order	\$750	\$1500	\$3000

7.0 **DESIGNATED BY-LAW PROVISIONS- SITE ALTERATION BY-LAW NO. 20-44**

- 7.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 7.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 7.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 7.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 7.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
Part V, 6	Cause or permit altering of site without a permit	\$750	\$1500	\$3000
Part V, 7	Cause or permit the import of fill that is not acceptable in quality	\$500	\$1000	\$2000
Part V, 8	Cause or permit work not in accordance with permit or conditions of the permit	\$1000	\$2000	\$4000
Part V, 9	Modify site alteration without approval	\$500	\$1000	\$2000
Part V, 10	Operate a commercial fill operation within the town	\$1000	\$2000	\$4000
Part V, 11	Cause or permit removal or dumping of fill not	\$500	\$1000	\$2000

	in accordance with clean fill standards			
Part V, 12	Cause or permit the import of fill from a hydro excavation truck	\$500	\$1000	\$2000
Part V, 13	Fail to comply with an Order	\$1000	\$2000	\$4000
Part V, 14	Obstruct Officer	\$1000	\$2000	\$4000
Part X, 36	Fail to use designated haul route	\$500	\$1000	\$2000

8.0 DESIGNATED BY-LAW PROVISIONS - OPEN AIR FIRES BY-LAW NO. 21-17

- 8.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 8.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 8.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 8.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 8.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd), or greater, contravention of the designated provision in Column 1.

<u>COLUMN 1</u> Designated Provisions	<u>COLUMN 2</u> Short Form Wording	<u>COLUMN 3</u> Administrative Penalty Tier 1	<u>COLUMN 4</u> Administrative Penalty Tier 2	<u>COLUMN 5</u> Administrative Penalty Tier 3
42	Cause or permit fire without obtaining a permit	\$300	\$600	\$1200
43	Cause or permit a fire not in accordance with section 44	\$300	\$600	\$1200
49	Cause or permit the release of flying lantern that is ignited with flame	\$300	\$600	\$1200
50	Cause or permit fire within an unapproved device	\$300	\$600	\$1200
59	Fail to comply with an Order to extinguish	\$300	\$600	\$1200

9.0 **DESIGNATED BY-LAW PROVISIONS - DISCHARGE OF FIREARMS AND BOWS BY-LAW NO. 23-88**

- 9.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 9.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 9.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 9.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 9.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
5.1	Discharge or permit to discharge a firearm or bow in a prohibited area	\$1000	\$2000	\$4000
5.2	Discharge or permit to discharge a bow not in accordance with section 5.2	\$1000	\$2000	\$4000
6.6	Hinder or obstruct Officer	\$2000	\$4000	\$8000

10.0 DESIGNATED BY-LAW PROVISIONS - ANIMAL CARE AND CONTROL BY-LAW NO. 10-06

- 10.1** Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 10.2** Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 10.3** Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 10.4** Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 10.5** Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty Tier 1	COLUMN 4 Administrative Penalty Tier 2	COLUMN 5 Administrative Penalty Tier 3
Part II, 2 (a)	Fail to maintain clean and sanitary environment for animal	\$250	\$500	\$1000
Part II, 2 (b)	Fail to provide animal with care, food, clean water, or shelter	\$500	\$1000	\$2000
Part II, 2 (c)	Fail to provide animal with physical activity to maintain good health	\$200	\$400	\$800
Part II, 3	Fail to provide conditions not in accordance with section 3	\$250	\$500	\$1000
Part II, 4	Fail to tether animal in accordance with section 4	\$250	\$500	\$1000

Part II, 5	Tether animal and allow it to leave premise	\$200	\$400	\$800
Part II, 6	Tether animal by affixing restraining device directly around the neck	\$400	\$800	\$1600
Part III, 9 (a)	Fail to register/license dog	\$200	\$400	\$800
Part III, 9 (b)	Fail to renew dog registration/licens e	\$250	\$500	\$1000
Part III, 9 (c)	Fail to attach dog identification tag	\$200	\$400	\$800
Part III, 13	Cause or permit incorrect identification tag to be attached	\$200	\$400	\$800
Part III, 15	Construct, maintain, or operate a dog kennel not in accordance with section 15	\$250	\$500	\$1000
Part III, 18	Cause or permit hobby kennel to have more dogs than permitted	\$250	\$500	\$1000
Part III, 19	Cause or permit breeding kennel to have more dogs than permitted	\$250	\$500	\$1000
Part III, 26	Cause or permit dog to run at large	\$250	\$500	\$1000
Part III, 27	Use leash longer than five (5) metres	\$200	\$400	\$800
Part III, 28	Cause or permit not competent person to hold leash	\$200	\$400	\$800
Part III, 30	Use leash that restricts the dogs ability to breathe or swallow	\$500	\$1000	\$2000
Part III, 42	Cause or permit dog to chase or bite another person or animal	\$500	\$1000	\$2000
Part III, 43	Muzzle dog in a manner to restrict ability to drink water and/or causing injury	\$400	\$800	\$1600
Part III, 45	Keep dangerous dog not in accordance with section 45	\$500	\$1000	\$2000
Part III, 46	Keep dangerous dog not in	\$500	\$1000	\$2000

	accordance with section 46			
Part III, 47	Fail to notify the Town of changes to dangerous dog in accordance with section 47	\$500	\$1000	\$2000
Part III, 50	Fail to pick up feces from dog and properly dispose	\$250	\$500	\$1000
Part III, 52	Keep more than three (3) dogs on premise	\$200	\$400	\$800
Part IV, 56	Keep more than three (3) cats on premise	\$200	\$400	\$800
Part V, 60	Fail to provide/maintain rabies immunization to dog or cat	\$200	\$400	\$800
Part V, 62	Fail to keep animal within cab of a motor vehicle	\$250	\$500	\$1000
Part V, 65	Keep animal in vehicle where doing so causes or may cause harm	\$500	\$1000	\$2000
Part V, 67	Annoy, assault, batter, tease, torment, cause pain and suffering, or recklessly kill an animal	\$500	\$1000	\$2000
Part V, 69	Fail to trap animal in accordance with section 69	\$250	\$500	\$1000
Part V, 70	Injury animal while trapping	\$400	\$800	\$1600
Part V, 73	Keep livestock or poultry where prohibited	\$250	\$500	\$1000
Part V, 75	Cause or permit livestock or poultry to run at large	\$250	\$500	\$1000
Part V, 86	Cause or permit to remove wild animal from public land	\$250	\$500	\$1000
Part V, 87	Cause or permit the keeping of wild animals	\$250	\$500	\$1000
Part V, 89	Cause or permit the keeping of a prohibited animal	\$250	\$500	\$1000
Part V, 96	Cause or permit animal to run at large	\$250	\$500	\$1000

11.0 DESIGNATED BY-LAW PROVISIONS - FIREWORKS AND PYROTECHNIC BY-LAW NO. 20-41

11.0 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.

11.1 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.

11.2 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).

11.3 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.

11.4 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
2 (a)	Sell prohibited fireworks	\$800	\$1600	\$3200
2 (b)	Discharge prohibited fireworks	\$400	\$800	\$1600
2 (c) (d)	Sell firecrackers where prohibited	\$800	\$1600	\$3200
2 (e)	Discharge firecrackers where prohibited	\$400	\$800	\$1600
3 (a)	Sell fireworks without permit	\$600	\$1200	\$2400
3 (g)	Sell fireworks from prohibited location	\$600	\$1200	\$2400
3 (h) i.	Fail to store fireworks in approved container	\$600	\$1200	\$2400
3 (i)	Fail to display fireworks in correct location	\$600	\$1200	\$2400

3 (j)	Display fireworks accessible to public	\$600	\$1200	\$2400
3 (l)	Display fireworks near excess heat or in direct sunlight	\$600	\$1200	\$2400
3 (n)	Sell fireworks where no safety measures taken	\$1000	\$2000	\$4000
3 (o)	Display fireworks not in approved shop or without employee present	\$600	\$1200	\$2400
3 (p)	Display fireworks without 2 exits present	\$600	\$1200	\$2400
3 (q)	Sell fireworks outside of permitted days	\$600	\$1200	\$2400
3 (r)	Sell fireworks to a person under the age of eighteen (18)	\$600	\$1200	\$2400
4 (a)	Discharge fireworks during prohibited time or day	\$400	\$800	\$1600
4 (b)	Discharge fireworks to cause a danger	\$600	\$1200	\$2400
4 (b)	Discharge fireworks to cause a nuisance	\$400	\$800	\$1600
4 (c)	Discharge fireworks onto or from a building, doorway, or motor vehicle	\$400	\$800	\$1600
4 (d)	Discharge fireworks from a roof without a permit	\$400	\$800	\$1600
4 (e)	Discharge fireworks in or onto any public place	\$400	\$800	\$1600
4 (f)	Discharge fireworks while under eighteen (18) years of age	\$400	\$800	\$1600
4 (g)	Permit discharge of fireworks to person under eighteen (18) years of age	\$600	\$1200	\$2400
4 (h)	Discharge fireworks on land without permission	\$400	\$1200	\$2400

5 (a)	Cause or permit public fireworks display without permit	\$800	\$1600	\$3200
5 (c)	Cause or permit fireworks display on or above town land	\$800	\$1600	\$3200
5 (e)	Fail to meet conditions of public fireworks display permit	\$800	\$1600	\$3200
7 (a)	Discharge or display pyrotechnic special effects fireworks without permit	\$800	\$1600	\$3200
7 (m)	Fail to meet conditions of pyrotechnic special effects permit	\$800	\$1600	\$3200

12.0 DESIGNATED BY-LAW PROVISIONS - MUNICIPAL PARKS BY-LAW NO. 24-43

- 12.1** Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 12.2** Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 12.3** Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 12.4** Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 12.5** Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty Tier 1	COLUMN 4 Administrative Penalty Tier 2	COLUMN 5 Administrative Penalty Tier 3
4 (1)	Failure to leave park when directed	\$350	\$700	\$1400
5 (2) a.	Enter park while closed	\$250	\$500	\$1000
5 (2) b.	Enter prohibited/ restricted area of the park without permit	\$150	\$300	\$600
5 (2) c.	Enter or access park to work on private property	\$250	\$500	\$1000
5 (2) d.	Encroach or take possession of any part of the park	\$250	\$500	\$1000
5 (2) e.	Cause or permit obstruction to the park	\$350	\$700	\$1400
6 (1) a.	Engage in riotous, boisterous, violent, threatening, indecent, or illegal activity	\$350	\$700	\$1400
6 (1) b.	Create public nuisance within park	\$250	\$500	\$1000
6 (1) c.	Disobey official town sign	\$150	\$300	\$600

6 (1) d.	Restrict use of the park facilities without permission	\$150	\$300	\$600
6 (1) e.	Engage in activity to harm person/animal/tree	\$350	\$700	\$1400
6 (1) f.	Possess firearm/bow/weapon within park	\$500	\$1000	\$2000
6 (1) g.	Possess or discharge fireworks	\$350	\$700	\$1400
6 (1) h.	Release balloons/paper lanterns/glitter/confetti	\$150	\$300	\$600
6 (1) i.	Possess air horn or similar device	\$150	\$300	\$600
6 (1) j.	Dress or undress in park	\$250	\$500	\$1000
6 (1) k.	Be nude within a park building	\$500	\$1000	\$2000
6 (1) l.	Urinate or defecate outside of designated washroom	\$500	\$1000	\$2000
6 (1) m.	Dive or jump from bridge	\$150	\$300	\$600
6 (1) o.	Possess alcohol in park	\$250	\$500	\$1000
6 (1) p.	Possess or consume drugs in park	\$1000	\$2000	\$4000
6 (1) q.	Erect tent or camp in park without permit	\$150	\$300	\$600
6 (1) s.	Obstruct Officer/Town employee/contractor	\$500	\$1000	\$2000
6 (1) t.	Hinder or interrupt authorized authorities	\$500	\$1000	\$2000
7 (2)	Damage/deface/destroy/injure any plant, tree, sod or other vegetation without permission	\$500	\$1000	\$2000
7 (3) a. & b.	Damage/deface/destroy/remove any building, structure, utility, or other equipment	\$1000	\$2000	\$4000
7 (3) c.	Damage/deface/destroy/remove any wood, soil, rock, sand, gravel without permission	\$500	\$1000	\$2000
7 (4) a.	Deposit refuse not into approved receptables	\$150	\$300	\$600
7 (4) b.	Deposit materials/debris/fill/snow in park without permission	\$250	\$500	\$1000
7 (4) c.	Deposit paint/grease/oil/any other dangerous material within park	\$500	\$1000	\$2000
7 (4) d.	Deposit any material into soil/pool/fountain/or any other body of water without permit	\$250	\$500	\$1000
7 (5) a	Climb non-designated structure/equipment/building	\$150	\$300	\$600
7 (5) b.	Disturb ground under repair	\$150	\$300	\$600
7 (5) c.	Drive/walk where prohibited by sign	\$150	\$300	\$600
7 (5) d.	Use metal detector within park	\$150	\$300	\$600

7 (5) e.	Conduct or remove any archaeological research or items	\$150	\$300	\$600
7 (5) f.	Scatter paper, cardboard or any other materials	\$150	\$300	\$600
7 (5) g.	Undertake maintenance activities without permission	\$150	\$300	\$600
7 (6)	Bury/scatter/ or otherwise distribute human remains	\$150	\$300	\$600
8 (1) a.	Bring other than domesticated animal to park	\$150	\$300	\$600
8 (1) b.	Ride horse or pony in park	\$150	\$300	\$600
8 (1) c.	Permit dog to enter any body of water/playground/sports field	\$150	\$300	\$600
8 (1) d.	Bring dog into park where prohibited by sign	\$150	\$300	\$600
8 (1) h.	Permit animal to disturb wildlife or vegetation	\$150	\$300	\$600
8 (2) a.	Trap/hunt/kill or attempt to kill/injure/ or otherwise pursue animal in park	\$500	\$1000	\$2000
8 (2) b.	Feed wild animals within a park	\$150	\$300	\$600
8 (2) c.	Damage or disturb nest or den of animal	\$500	\$1000	\$2000
8 (2) d.	Permit pet to kill or attempt to kill, maim, injure, trap or disturb any animal or other wildlife	\$500	\$1000	\$2000
9 (1)	Engage in organized sport or activity in area not permitted	\$150	\$300	\$600
9 (1)	Engage in organized sport or activity without permit	\$250	\$500	\$1000
9 (2)	Interfere with organized sport or activity	\$250	\$500	\$1000
9 (4)	Fail to turn lights off within park	\$150	\$300	\$600
9 (6)	Skate/ski/snowboard not within permitted area	\$150	\$300	\$600
9 (8)	Golf/hit golf ball/ use golf equipment not within permitted area	\$150	\$300	\$600
9 (9)	Play Tennis not within permitted area	\$150	\$300	\$600
9 (11)	Operate motor driven airplane/vehicle/boat not within permitted area	\$250	\$500	\$1000
9 (12)	Flying kite while overhead wires present	\$350	\$700	\$1400
9 (13)	Fly/land/tether/launch a flying craft without permit	\$250	\$500	\$1000
10 (1) a.	Use roller skates/bicycle/skateboard/scooter not within designated areas	\$150	\$300	\$600
10 (1) b.	Use roller skates/bicycle/skateboard/scooter in manner to	\$350	\$700	\$1400

	obstruct, inconvenience, or endanger other users			
10 (1) c.	Enter onto snow or ice covered body of water	\$350	\$700	\$1400
10 (2)	Fail to use skating rink in accordance with rules	\$250	\$500	\$1000
11 (1) a.	Cause or permit gathering or event not within permitted area	\$150	\$300	\$600
11 (1) b.	Cause or permit gathering or event with more than 50 persons without permit	\$250	\$500	\$1000
11 (1) c.	Interfere with permitted gathering or event	\$250	\$500	\$1000
11 (2)	Cause or permit cooking not within designated areas	\$150	\$300	\$600
12 (1) a.	Cause or permit fire to be built or stoked	\$350	\$700	\$1400
12 (1) c.	Cause or permit the use of a portable BBQ	\$250	\$500	\$1000
13 (1) a.	Play sound or music with any sound amplifying equipment without permit	\$150	\$300	\$600
14 (1) a.	Launch watercraft in non-designated area	\$150	\$300	\$600
14 (1) b.	Moor or dock watercraft in non-designated area	\$150	\$300	\$600
14 (2)	Fuel watercraft in non-designated area	\$250	\$500	\$1000
15 (1) a.	Enter public swimming pool outside of designated times	\$150	\$300	\$600
15 (1) b.	Disobey posted signs adjacent to swimming pool	\$250	\$500	\$1000
15 (1) c.	Cause or permit person or animal to wade or swim	\$500	\$1000	\$2000
15 (1) d.	Dive from pier	\$150	\$300	\$600
15 (1) f.	Damage or misuse lifesaving equipment	\$500	\$1000	\$2000
15 (1) g.	Throw items into body of water that is likely to danger persons or wildlife	\$500	\$1000	\$2000
15 (1) h.	Possess item or material that may cause injury	\$500	\$1000	\$2000
15 (1) i.	Dress or undress in non-designated area	\$250	\$500	\$1000
16 (1) a.	Enter washroom or change room of the opposite sex	\$250	\$500	\$1000
16 (1) b.	Cause or operate any device capable of taking pictures or videos within a washroom or change room	\$1000	\$2000	\$4000
17 (1) a.	Sell/offer/display items or goods for sale without a permit	\$150	\$300	\$600
17 (1) c.	Vendor fail to meet regulations	\$150	\$300	\$600
17 (1) d.	Vendor fail to obtain business license	\$250	\$500	\$1000
17 (1) e.	Conduct or carry on business without permit	\$250	\$500	\$1000

17 (1) f.	Film or photograph without permit	\$500	\$1000	\$2000
18 (1)	Cause or permit the handing out or posting of material on anything or anywhere in park.	\$150	\$300	\$600
19 (1)	Operate vehicle outside of roadway or designated parking areas	\$250	\$500	\$1000
19 (2)	Use roadway or parking area for non-designated uses	\$250	\$500	\$1000
19 (7)	Operate or pull commercial vehicle in park	\$250	\$500	\$1000
19 (8)	Operate vehicle in excess of posted speed limit	\$500	\$1000	\$2000
19 (9)	Operate bicycle in excess of 8 km/hr	\$150	\$300	\$600
19 (10)	Operate vehicle in excess of 25 km/hr	\$500	\$1000	\$2000

13.0 DESIGNATED BY-LAW PROVISIONS - BACKFLOW PREVENTION BY-LAW NO. 09-73

- 13.1** Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 13.2** Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 13.3** Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 13.4** Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 13.5** Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> <u>Designated Provisions</u>	<u>COLUMN 2</u> <u>Short Form Wording</u>	<u>COLUMN 3</u> <u>Administrative Penalty Tier 1</u>	<u>COLUMN 4</u> <u>Administrative Penalty Tier 2</u>	<u>COLUMN 5</u> <u>Administrative Penalty Tier 3</u>
7	Failure to submit a completed Cross Connection Survey Report	\$250	\$500	\$1000
8	Failure to ensure installation of a Backflow Prevention Device	\$500	\$1000	\$2000
8	Failure to maintain a Backflow Prevention Device in good repair	\$500	\$1000	\$2000
9	Failure to submit a Backflow Prevention Device Report	\$300	\$600	\$1200
5	Unauthorized performance under Authorized Functions List	\$500	\$1000	\$2000

14.0 DESIGNATED BY-LAW PROVISIONS - PUBLIC TREE BY-LAW NO. 24-37

14.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.

14.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.

14.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person.

14.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.

14.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty Tier 1	COLUMN 4 Administrative Penalty Tier 2	COLUMN 5 Administrative Penalty Tier 3
1.5 (a)	Injure/destroy tree	\$1000	\$2000	\$4000
1.5 (b)	Fasten/attach item to tree	\$500	\$1000	\$2000
1.5 (c)	Subject harmful or toxic materials to tree	\$1000	\$2000	\$4000
1.5 (d)	Set fire or heat tree that causes injury to tree	\$500	\$1000	\$2000
1.5 (e)	Plant tree without permission	\$500	\$1000	\$2000
1.5 (f)	Interfere with tree protection zone	\$1000	\$2000	\$4000
1.5 (g)	Alter or change soil levels	\$500	\$1000	\$2000
1.5 (h)	Climb tree	\$200	\$400	\$800
1.6	Permit tree to obstruct safe use of public property or highway	\$1000	\$2000	\$4000
1.10	Fail to meet conditions set by the Director	\$2000	\$4000	\$8000

1.17	Fail to comply with Order	\$1000	\$2000	\$4000
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SCHEDULE “B”

DESIGNATED BY-LAWS PROVISIONS
PARKING, STANDING OR STOPPING OF VEHICLES

1.0 DESIGNATED BY-LAW PROVISIONS - PARKING BY-LAW NO. 16-82

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in column 1.
- 1.3 Column 3 in the following table sets out the Administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
2.01.01	Stop/stand/park facing wrong way	\$30
2.01.01	Stop/stand/park too far from edge of road	\$30
2.01.02	Stop/stand/park too far from edge of shoulder	\$30
2.02.01	Stop/stand/park facing wrong way on the left side of a one-way highway	\$30
2.02.02	Stop/stand/park too far from left edge of a one- way highway	\$30
2.02.03	Stop/stand/park too far from left shoulder edge of a one-way highway	\$30
2.03.01	Stop/stand/park contrary to designated angle	\$30
2.04.01	Stop/stand/park not within designated space	\$30
2.05.01	Double Stopping/standing/parking	\$40
2.06.01	Park commercial vehicle/trailer on residential street	\$75
2.07.01	Stop/stand/park on shoulder/boulevard where prohibited	\$50
2.08.01	Park repeatedly at/near one location	\$30
2.09.01.01	Stop on sidewalk	\$60
2.09.01.02	Stop within an intersection or crosswalk	\$60
2.09.01.03	Stop adjacent to obstruction so as to impede traffic	\$50
2.09.01.04	Stop on/in or within 30m of bridge/structure/tunnel/underpass	\$50
2.09.01.05	Stop on or beside a median	\$50
2.09.01.06	Stop on outer boulevard	\$50
2.09.02	Park oversize vehicle between 9.00pm and 8.00am	\$50
2.10.01.01	Stop within 30m of school crossing or crosswalk with signs	\$50
2.10.01.02	Stop within 30m of railway crossing where prohibited by sign	\$50
2.10.01.03	Stop near school or playground where prohibited by sign	\$50
2.10.01.04	Stop within 15m of intersection where prohibited by sign	\$50
2.10.01.05	Stop within 60m of intersection controlled by traffic signal by sign	\$50
2.10.02	Park on municipal lands over 24 hours	\$50

2.10.03	Park oversized/commercial vehicle on municipal lands	\$75
2.10.04	Park on designated space on municipal lands	\$40
2.11	Stop where prohibited by sign	\$50
2.12.01.01	Stand near designated bus stop by sign	\$50
2.13.01	Stand where Time specific - prohibited by sign	\$40
2.14.01.02	Park within 10m of an intersection	\$30
2.14.01.03	Park within 3m of a fire hydrant	\$75
2.14.01.04	Park on an inner boulevard	\$50
2.14.01.05	Park on driveway too close to roadway	\$30
2.14.01.06	Park within 1.5m of driveway/laneway	\$40
2.14.01.07	Park obstructing driveway/laneway	\$50
2.14.01.08	Park as to block vehicle	\$50
2.14.01.09	Park for sale/display	\$30
2.14.01.10	Park for servicing other than emergency	\$30
2.14.01.11	Park for longer than 16 hours	\$40
2.14.01.12	Park at location prohibited by Town Engineer where prohibited by sign	\$50
2.14.01.13	Park as to interfere with snow removal from highway	\$100
2.14.01.14	Park as to interfere with street cleaning measures	\$50
2.14.01.15	Park as to interfere with the movement of traffic	\$75
2.14.01.16	Park oversized vehicle between 9:00 PM and 8:00 AM	\$75
2.14.01.17	Park without valid plates	\$50
2.15.01.02	Park near fire hall where prohibited by sign	\$40
2.15.01.03	Park near intersection 22m where prohibited by sign	\$30
2.15.01.05	Park near entrance to public building 3m where prohibited by sign	\$30
2.15.01.06	Park near driveway 3m where prohibited by sign	\$30
2.15.01.07	Park on narrow roadway 8m or less where prohibited by sign	\$30
2.15.01.08	Park near crosswalk where prohibited by sign	\$30
2.15.01.09	Park so as to interfere with funeral procession where prohibited by sign	\$30
2.15.01.10	Park within turning circle or basin of cul-de-sac where prohibited by sign	\$30
2.15.01.10	Park within 15m of the termination of a dead end roadway where prohibited by sign	\$30
2.15.01.12	Park at location where prohibited by Chief of Police	\$50
2.15.01.13	Park within 5m of either side of Canada Post community mailbox	\$30
2.16.01	Park where prohibited by sign	\$30
2.17.01	Park trailer/commercial vehicle where overweight and prohibited by sign	\$30
2.17.01	Park where Time specific trailer/commercial vehicle - prohibited by sign	\$30
2.19.01	Park where time specific	\$30
2.21.01.01	Park not adjacent to meter	\$25
2.21.01.02	Angle park at meter wrong direction	\$25
2.21.01.03	Park at meter-wrong wheels adjacent	\$25
2.21.02	Park outside metered space	\$25
2.21.03.01	Park at covered meter	\$25
2.21.03.02	Park in occupied meter space	\$25
2.22	Park where prohibited-metered lot	\$25
2.24.02	Park over time limit - metered zone	\$25
2.26.01	Park at expired meter	\$25
3.02.01	Park where prohibited - public vehicle parking zone	\$30
3.03.01	Stand where prohibited - public vehicle bus stop	\$40
3.05.01	Stop a vending vehicle obstructing traffic	\$50

3.05.03	Stop a mobile canteen where prohibited	\$50
3.06.01	Stand at a taxi stand	\$40
3.07.01	Stop to load/unload where prohibited	\$50
3.08.01	Stop in loading zone	\$50
3.09.01	Parked in fire route	\$125
3.10.02	Park in accessible area without permit	\$400
4.01.02	Park to interfere with traffic control device	\$50

2.0

DESIGNATED BY-LAW PROVISIONS- PRIVATE PROPERTY
PARKING BY-LAW NO. 25-24

2.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for establishing an administrative monetary penalties system.

2.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in column 1.

2.3 Column 3 in the following table sets out the Administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

COLUMN 1 Designated Provision	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
3.2	Park on property without consent	\$50
4.2	Park without displaying valid permit	\$30
5.1.1	Park exceeding limit	\$30
5.1.2	Park exceeding metered time limit	\$25
5.1.3	Park without valid meter slip	\$30
5.2	Park in a closed lot	\$40
6.2.1	Park in a reserved space	\$30
6.2.2	Stop in a loading zone	\$50
6.2.3	Park in prohibited area	\$30
6.2.4	Stand in bus stop	\$40
6.2.5	Stop in prohibited area	\$50
6.2.6	Park over time limit	\$30
6.2.7	Park in electric vehicle spot	\$30
6.3.1	Stop/stand/park within 3M of fire hydrant	\$75
6.3.2	Park on boulevard	\$50
6.3.3	Stop/stand/park facing wrong way	\$30
6.3.4	Stop/stand/park impeding traffic	\$50
6.3.5	Double parking	\$40
6.3.6	Stop on sidewalk	\$50
6.3.7	Stop/stand/park obstructing driveway/laneway	\$50
6.3.8	Stop/stand/park within intersection/crosswalk	\$50
6.3.9	Stop/stand/park commercial or oversized vehicle	\$75
6.3.10	Stop/stand/park not within designated space	\$30
6.3.11	Park without/obstructed plate	\$30
6.3.12	Park for sale/displayed	\$30
6.3.13	Park for longer than 24 hours	\$40
6.3.14	Park to interfere with snow removal/pavement cleaning	\$75

3.0 **DESIGNATED BY-LAW PROVISIONS- IDLING CONTROL BY-LAW NO. 22-75**

- 3.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 3.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3.3 Column 3 ("Administrative Penalty Tier 1") sets out the Administrative Monetary Penalty amounts that are payable for a first (1st) contravention of the designated provision listed in Column 1 by a person(s).
- 3.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the same designated provision listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 3.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd) and each subsequent contravention of the same designated provision listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) contravention of the designated provision in Column 1.

<u>COLUMN 1</u> Designated Provisions	<u>COLUMN 2</u> Short Form Wording	<u>COLUMN 3</u> Administrative Penalty Tier 1	<u>COLUMN 4</u> Administrative Penalty Tier 2	<u>COLUMN 5</u> Administrative Penalty Tier 3
5.1	Cause or permit to idle vehicle for more than three (3) minutes	\$100	\$200	\$400