



Office of the Mayor
Jeff Jordan
Mayor
905-979-0662
Email: jjordan@grimsby.ca

Mayoral Decision

Decision Number: 2025-DEC-07

Date: July 8, 2025

Subject: Organizational Structure of the Town

I, Jeff Jordan, Mayor of the Town of Grimsby, am hereby issuing the following Mayoral Decision, in accordance with Section 284.6(1) of the *Municipal Act, 2001*, which grants the Head of Council the authority to “direct the organizational structure of the municipality, including reorganization of departments or other divisions,”:

I am initiating a reorganization of the Town's administrative structure with the following objectives:

- To align municipal resources more effectively with Council’s strategic priorities
- To improve service delivery through operational efficiency and greater customer focus
- To ensure structure complies with governance, accountability, and legislative responsibilities
- To ensure organizational readiness to meet the evolving needs of our community
- To provide opportunities for career progression and stability.

This reorganization is to take place with the current CAO and Directors, existing compliment of staff and will not impact the tax levy. The reorganization may include changes in departmental structures, reporting relationships, and realignment of staff functions.



Office of the Mayor
Jeff Jordan
Mayor
905-979-0662
Email: jjordan@grimsby.ca

I am directing the Chief Administrative Officer to take the necessary steps to enact this reorganization, including communication with affected employees and determining implementation timelines.

This direction is issued in accordance with the special powers and duties of the Head of Council as outlined in Part VI.1 of the *Municipal Act, 2001*.



Jeff Jordan
Mayor