



THE CORPORATION OF THE TOWN OF GRIMSBY IS SEARCHING FOR A

SCHOOL CROSSING GUARDS (Part-Time and Casual)

Reporting to the Head Crossing Guard, the School Crossing Guard is responsible for safely escorting pedestrians across roadways at designated school crossings during the school year by monitoring traffic flow gaps and adhering to the provisions of the Highway Safety Act, the regulations and Town policies.

The successful candidate will possess the following:

- High school diploma or equivalent required.
- Experience working with children an asset.
- Knowledge of school safety protection, crossing guard operations and traffic safety legislation an asset.
- Strong observation skills and the ability to recognize traffic hazards.
- Punctual and able to regularly report to assigned crossing on time, several times daily.
- Ability to remain alert and perform the job responsibilities in a safe and timely manner.
- Ability to understand and follow written and oral instructions.
- Excellent customer service skills and strong communication skills.
- Excellent interpersonal skills: helpful, courteous and professional.

Job-Specific Requirements:

- Stand outside for up to two (2) hours in inclement weather (i.e. heat, cold, rain, snow, humidity and exposure to dust and hazards associated with high traffic conditions).
- Extend one arm out and parallel to shoulder.
- Extend arm above head holding a "STOP" sign (up to 5 lbs.) for up to one minute intermittently for a 45-minute period.
- Repetitive up and down movement of arm and wrist.
- Lift and carry pylons (up to 10 lbs.), when required.
- Walk across road quickly (not required to run) and go up and down a curb or sidewalk.
- See oncoming traffic at approximately 300 feet away along with adequate depth and peripheral perception.
- Hear oncoming traffic in low and high traffic areas.
- Deal with a variety of people and respond professionally to occasional stressful situations.

Conditions of Employment:

- Must obtain and provide a satisfactory Police Vulnerable Sector Check (PVSC) by start date.
- Must obtain and provide a satisfactory medical evaluation by start date.
- Must have own transportation to travel to various school crossings in the Town of Grimsby.

How to Apply

This posting is for future part-time or casual employment opportunities. Interested applicants are invited to submit a detailed cover letter and resume by **email** to hr@grimsby.ca. Please quote the position title in the subject line. We thank all applicants for their interest, however only those selected for an interview will be contacted. **Posting #: 01-2021**

The Town of Grimsby is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection processes, and work environment. We will accommodate the needs of applicants under the Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment process. Please contact the Office of Human Resources, hr@grimsby.ca if you need assistance. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.



JOB DESCRIPTION

Position Title: **School Crossing Guard**
Department: Public Works, Operations
Reports to: Head Crossing Guard
Grade: \$16.86 per hour (2021 rates)
Classification: Part-Time or Casual

JOB SUMMARY

Reporting to the Head Crossing Guard, the School Crossing Guard is responsible for safely escorting pedestrians across roadways at designated school crossings during the school year by monitoring traffic flow gaps and adhering to the provisions of the Highway Safety Act, the regulations and Town policies.

DUTIES AND RESPONSIBILITIES

1. SCHOOL CROSSING

- 1.1 Ensures all school-aged children cross municipal roadways safely.
- 1.2 Assist children to cross roads safely at designated school crossing locations.
- 1.3 Recognize road hazards and exercise good judgement in interrupting the flow of traffic.
- 1.4 Ensures traffic remains stopped until all pedestrians have safely crossed the intersection.
- 1.5 Communicates clearly and effectively with pedestrians, residents and school officials.
- 1.6 Performs daily safety check of work location.
- 1.7 Adheres to all regulations, policies and procedures.

2. OTHER

- 2.1 Adhere to the Occupational Health and Safety Act and properly wear/use all safety equipment necessary for the duties assigned.
- 2.2 Other related duties, as assigned

SUPERVISION

Direct Reports (#) 0
Indirect Reports (#) 0

PHYSICAL DEMANDS & REQUIREMENTS

- Stand outside for up to two (2) hours in inclement weather (i.e. heat, cold, rain, snow, humidity and exposure to dust and hazards associated with high traffic conditions).
- Extend one arm out and parallel to shoulder.
- Extend arm above head holding a "STOP" sign (up to 5 lbs.) for up to one minute intermittently for a 45-minute period for the duration of the shift.
- Repetitive up and down movement of arm and wrist.
- Lift and carry pylons (up to 10 lbs.), when required.
- Walk across road quickly (not required to run) and go up and down a curb or sidewalk.
- See oncoming traffic at approximately 300 feet away along with adequate depth and peripheral perception.
- Hear oncoming traffic in low and high traffic areas.
- Deal with a variety of people and respond professionally to occasional stressful situations.

EDUCATION

High school diploma or equivalent.

EXPERIENCE

Experience working with children and asset. Knowledge of school safety protection, crossing guard operations and traffic safety legislation an asset.

SKILLS

- Strong observation skills and the ability to recognize traffic hazards
- Punctual and able to regularly report to assigned crossing on time, several times daily.
- Ability to remain alert and perform the job responsibilities in a safe and timely manner.
- Ability to understand and follow written and oral instructions.
- Excellent customer service skills.
- Strong communication skills.
- Excellent interpersonal skills: helpful, courteous and professional

OTHER

Hours of Work: Monday to Friday, up to 14 hours per week.

Conditions of Employment:

- Must obtain and provide a satisfactory Police Vulnerable Sector Check (PVSC) by the first day of employment and every three (3) years thereafter.
- Must obtain and provide a satisfactory medical evaluation by the first day of employment and on an annual basis thereafter.
- Must have own transportation to travel to various school crossings in the Town of Grimsby.