

## Fee Schedule for FOI Requests

Ontario Regulation 823 sets out the specific fees to be charged for processing a Freedom of Information Request.

Type of fee	Cost	Description
Application fee	\$5	Must accompany your request. The fee is mandatory and cannot be waived.
Appeal fee – general records	\$25	Payable to the Minister of Finance.
Appeal fee – personal information	\$10	Payable to the Minister of Finance.
Photocopies	\$.20 per page	Related to processing fees. Payable before records are received.
Computer programming	\$15 per 1/4 hour	If needed to develop a program to retrieve information.
Computer disks	\$10 per disk	Related to processing fees. Payable before records are received.
Search time	\$7.50 per 1/4 hour	Required to search and retrieve records.
Record preparation	\$7.50 per 1/4 hour	Required to prepare records for release (removal of confidential information).