

Grimsby Author Series: Spring 2020 – Refund Request Form

PLEASE PRINT

First name:	
Last name:	
Address: Include: Street # Street name Town/City Postal code	
Phone number:	
Email:	

I'd like....

- A refund of my tickets.
 *To donate the cost of my tickets.

of tickets for refund: _____
 # of tickets for donation: _____

*You can donate the cost of your ticket back to the library. Donation information is on back of this page.

YOUR TICKETS MUST BE RETURNED WITH THIS FORM TO RECEIVE REFUND

<< REFUND & DONATION INTRUCTIONS ON BACK OF PAGE >>

FOR OFFICE USE ONLY – DO NOT FILL OUT

DESCRIPTION	QTY	UNIT PRICE
GAS Spring 2020 ticket package		\$75.00
Total:		

Cheque requested date: _____

Cheque received & mailed date: _____

Staff initials: _____

Grimsby Author Series refund statement

The Grimsby Author Series Spring 2020 Season was cancelled as a result of the ongoing CoVID-19 pandemic. We would like to thank all of you for your support, understanding and patience during this time.

In these special circumstances, the library will be issuing refunds to ticket holders. You will receive your refund 4-6 weeks from receipt of this completed form and your purchased tickets. Call the library office at 905-309-2087 if you have any questions.

How to submit your refund package to the library:

1. Complete the form on the first page
2. Put this form along with your Grimsby Author Series: Spring 2020 tickets in an envelope
3. To return your refund package you can:

- a. Submit by mail to:

Grimsby Public Library
18 Carnegie Lane
Grimsby, Ontario
L3M 1Y1

- b. Submit through curbside pick-up:

www.grimsby.ca/librarycurbsidepickup

Return your refund package during curbside pick-up hours, call the posted number or knock on the door when you arrive. Wait for staff instructions.

- Monday: 2 – 4 p.m.
- Tuesday: 2 - 4 p.m. / 5 - 7 p.m.
- Wednesday – Friday: 10 a.m. - 12 p.m. / 2 - 4 p.m.
- Saturday: 11 a.m. - 1 p.m.

Donate to the Library

The Grimsby Public Library depends on the funds from the Grimsby Author Series to be able to provide services, purchase collections and to offer programming to our community.

Unfortunately, this means that the cancellation of the Spring 2020 season will have a significant negative impact on the library's budget. If you are in a position to donate back the price of your ticket package we would be very grateful. If you are interested in this option please return your tickets along with the completed form on the first page. Indicate how many ticket packages you are returning for donation. A charitable donation receipt will be mailed to you.